**Month Day, Year**

MEMORANDUM FOR: Memorandum of Agreement between Department of Defense <Capability> <Authorizing Official/Authorizing Official Designated Representative> and Department of Defense <Capability>

SUBJECT: <Capability> and/or Software Assessment and Authorization Support from a Cyber Risk Assessor (CRA)

This title page clearly identifies the parties involved, the purpose of the agreement, and the date of preparation. Adjust the placeholders (“<Capability>,” “<Authorizing Official/Authorizing Official Designated Representative>”) with the actual names and titles as per your specific agreement.

Signatures:

<Signature Block for Capability Representative>

Print Name:

Title:

Date:

<Signature Block for AO/AODR Representative>

Print Name:

Title:

Date:

Parties: This Memorandum of Agreement (MOA) is made and entered into as of <Date>, by and between:

* Capability: <Legal Name and Address>
* Authorizing Official (AO)/Authorizing Official Designated Representative (AODR): <Legal Name and Address>

Purpose: This MOA specifies an agreement between the <Capability> Authorizing Official (AO)/Authorizing Official Designated Representative (AODR) and the <Capability>. It outlines the responsibilities of each party and the expected costs associated with Assessment and Authorization (A&A) activities for capabilities and/or software.

Background: The <Capability> has been determined to support the <Capability> mission area within the Department of Defense (DoD), requiring an Authorizing Official (AO) to accept operational risk based on a risk assessment provided by a CRA.

Roles and Responsibilities:

* AO:
  + Provides a Determination of Risk for a capability.
  + Assesses and determines the Risk-of-Use for the capability.
  + Informs all stakeholders.
  + Reviews the Security Authorization Package, including supporting evidence and assessors’ recommendations, as a basis for determining risk.
  + Authorizes or denies the operation (or the testing) of the capability by issuing an Authorization Determination.
* CRA:
  + Provides the AO an independent (of the capability) risk assessment of assigned capabilities.
  + Provides the AO an Authorization Recommendation for the capability.
  + Provides capability/software determination/categorization support.
  + Provides security controls implementation planning support.
  + Provides assessment planning and execution support.
  + Provides risk analysis/mitigation planning support.
  + Provides minor modification assessment support (if applicable).
  + Provides assessment and authorization support.
  + Provides continuous assessment support.
* Capability:
  + Submits the Military Interdepartmental Purchase Request (MIPR).
  + Provides initial capability introductory brief.
  + Provides system requirements per *DoDI 8510.01*, *NIST 800-53*, etc.
  + Provides a single point of contact (POC).
  + Develops documentation required for A&A activity.
  + Coordinates independent testing/verification.
  + Provides funding requirements.
  + Develops the capability information in the form of OVL artifacts.
  + Notifies of changes or issues promptly.
  + Provides updates to the CRA regularly.

Implementation: The provisions of this MOA are effective upon signature by the respective approving authorities.

Administrative Information:

* Points of Contact:
  + Capability Contacts: <Name, Title, Phone, Email>
  + AO/AODR Contacts: <Name, Title, Phone, Email>
* Method of Changing Baseline:
  + Significant changes require updates to documentation and must be communicated to the listed points of contact.
* Approval Process for Documentation:
  + Artifacts requiring AO or AODR signatures will follow a review and approval process.
* Capability Period of Performance:
  + From MIPR execution date through <End Date> or until terminated by mutual consent.

Financial:

* Cost Summary:
  + Total Effort: <$XXK>.
  + Cost Breakdown for CRA Support:
    - Travel TDY: <$XX>.
    - Security Controls Implementation: <$XX>.
    - Risk Analysis/Mitigation: <$XX>.
    - Minor Modification Assessment: <$XX>.
    - Assessment and Authorization Support: <$XX>.
    - Continuous Monitoring: <$XX>.

Agreement and Administration:

* Termination: This MOA will remain in effect through <End Date> or until terminated by mutual consent.
* Contracts: Details regarding contracts and funding transfers will be provided separately.

Approvals: We, the undersigned, agree to the responsibilities, costs, period of performance, and support requirements outlined in this MOA.